

# DESERT SUMMIT OWNERS ASSOCIATION

## Architectural Review Submittal

### *Form 2 / Major Exterior Changes*

Owners Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_ Lot #: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_  
Work to be performed: \_\_\_\_\_  
Contractor: \_\_\_\_\_ License #: \_\_\_\_\_

#### Architectural Review Fee's (non-refundable)

- |   |         |
|---|---------|
| <input type="checkbox"/> New Home Construction                                  | \$2,200 |
| <input type="checkbox"/> Structural Addition                                    | \$1,600 |
| <input type="checkbox"/> Exterior Modifications &/OR Major Landscaping Projects | \$1,000 |
| <input type="checkbox"/> Re-submittal fee                                       | \$500   |

#### Architectural Review Fee's (refundable)

- |   |         |
|---|---------|
| <input type="checkbox"/> Construction Deposit | \$3,500 |
| <input type="checkbox"/> Landscape Deposit    | \$3,500 |

#### Other (non-refundable)

- |   |         |
|---|---------|
| <input type="checkbox"/> Street usage road impact | \$2,500 |
|---|---------|

Make checks payable to: Desert Summit HOA

Mail payment to address below. \*See reverse for additional fee details

#### Owner Affidavit:

- ❖ My Association fees are paid and current.
- ❖ To comply with all applicable City and State laws and obtain all required permits.
- ❖ No work shall commence until written approval from the ARC has been received by me. If any work is performed prior to receiving proper written approval, a fine may be assessed.

Owner Signature: \_\_\_\_\_ Date: \_\_\_\_\_

***Submitted requests will be reviewed by Architectural Review Management. Additional documentation will be required and should be submitted directly to Architectural Review Management.***

***Mail completed form (including fee's) to the address below or email Lia@cpihoa.com***

***Any questions please contact management.***

Per section 2.1 of the ARC guidelines; the ARC will respond in writing to the owner no later than thirty (30) days after completion of the review. This does not apply to new home construction or major renovation of home or landscaping.

Per section 2.9 of ARC Guidelines; applications approved shall commence ARC approved plans within six (6) months from the date of such approval. Otherwise, owner shall need to resubmit.

#### For ARC use only:

- |  |
|--|
| <input type="checkbox"/> Returned for more information |
| <input type="checkbox"/> Approved & Accepted as is     |

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_

P. O. BOX 62073 | PHOENIX, AZ 85082-2073  
Telephone 602 433-0331 | Fax 602 244-9214 | Website: www.desertsummithoa.com

# Desert Summit Owners Association

## Architectural Review Fees

---

### Overview & Process

- **All submittals and Fee's should be sent to;**  
Cornerstone Properties P.O Box 62073 | Phoenix, AZ 85082-2073 | [Lia@cpihoa.com](mailto:Lia@cpihoa.com)  
Once received, Management will contact homeowner with direction where to send full plans and details. Any additional information required for review will be communicated by Architectural review management.
- Fees associated with architectural/landscape reviews are used to cover the cost for professional assessment of adherence to the written Desert Summit community standards
- Fees include both refundable upon completion and non-refundable expense

### New Home Construction

#### **Non-Refundable Fees**

- \$2200 Architectural review
- \$2,500 Street usage road impact

#### **Refundable Fees**

- \$3500 construction deposit – refundable upon completion with written notification from the Desert Summit architect of record that all design/construction criteria have been completed to the Architectural Guidelines
- \$3500 landscape deposit – refundable upon completion with written notification from the Desert Summit architect of record that all design/landscape have been completed to the Architectural/Landscaping Guidelines

### Structural Addition

#### **Non-Refundable Fees**

- \$1600 Architectural review
- \$2,500 Street usage road impact

#### **Refundable Fees**

- \$3500 construction deposit – refundable upon completion with written notification from the Desert Summit architect of record that all design/construction criteria have been completed to the Architectural Guidelines
- \$3500 landscape deposit – refundable upon completion with written notification from the Desert Summit architect of record that all design/landscape have been completed to the Architectural/Landscaping Guidelines

### Other

#### **Non-refundable**

- \$500 re-submittal review
- \$1000 exterior modifications and/or major re-landscaping